

Southern Wiltshire Area Board AGENDA

Place: Winterslow Village Hall, Middleton Rd, Winterslow SP5 1PQ
Date: Thursday 31 July 2014
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Come along for refreshments and a chat from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

	Time
<p>1 Welcome and Introductions</p>	7.00pm
<p>2 Apologies</p>	
<p>3 Minutes<i>(Pages 3 - 12)</i></p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 29 May 2014.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> • Dementia Friendly Villages • Health Fair in October – date and venue to be confirmed • Whiteparish came 1st place in the first round of Best Kept Village competition 	
<p>6 Current Consultations <i>(Pages 13 - 14)</i></p> <p>To note the attached information on current consultations. To take part in an online consultation go to: http://www.wiltshire.gov.uk/council/consultations.htm</p>	
<p>7 Report on issues facing the community as a whole <i>(Pages 15 - 22)</i></p> <p>Written Updates attached are:</p> <ul style="list-style-type: none"> • Wiltshire Police – Introducing Inspector David Minty • Fire & Rescue Service • Wiltshire Council (Changes to the Electoral Registration System) • Communities Opportunities Board update • Southern Wiltshire Issues System • Any other comments or reports 	7.05pm

8	<p>Our Theme: Supporting Vulnerable People</p> <p>To kick off this theme we invited Brian Warwick of South West Seniors' Network who will talk about the forum's work for Older People.</p>	7.20pm
9	<p>Our Theme: The new model for developing Youth Activities</p> <p>Following the appointment of the Community Youth Officer for Southern Wiltshire, we will receive an update on the way forward for the development of positive activities for young people in Southern Wiltshire.</p> <p>Southern Wiltshire's UKYP representative We will also hear from Courtney Pickering, Southern Wiltshire's United Kingdom Youth Parliament representative, on her role and the issues she is tackling.</p>	7.45pm
10	<p>Our Theme: Footpath project update<i>(Pages 23 - 24)</i></p> <p>We will receive an update on the progress of the footpath project.</p>	8.10pm
11	<p>Our Theme: Parish Council Collaboration<i>(Pages 25 - 28)</i></p> <p>The Area Board brought together Parish Council Chairman and Clerks on 14th July to kick off discussions around parish council collaboration. Ten of the fifteen Parish Councils in Southern Wiltshire were represented at the meeting. A paper summarising the outcomes is enclosed in the agenda alongside the discussion paper that went to the meeting.</p>	8.15pm
12	<p>Community Asset Transfer: Firsdown Play Area <i>(Pages 29 - 40)</i></p> <p>Firsdown Parish Council is looking to take on the ownership of their play area in the village from Wiltshire Council. The Area Board is asked to consider their application to take on this asset.</p>	8.25pm
13	<p>Community Area Transport Group (CATG) schemes <i>(Pages 41 - 44)</i></p> <p>To consider the schemes which have been recommended by the CATG for funding in 2014/15, as detailed in the attached report.</p>	8.30pm

14 **Community Area Grants**(Pages 45 - 70)

8.35pm

To consider applications for funding from the Community Area Grant Scheme for 2014/15, as detailed in the attached report.

15 **Close**

9.00pm

Future Meeting Dates

October 2014

Health Fair

Time and venue to be confirmed

Thursday 4 December 2014

7.00pm

Alderbury Village Hall

Thursday 29 January 2015

7.00pm

Thursday 26 March 2015

7.00pm

Thursday 28 May 2015

7.00pm

Thursday 30 July 2015

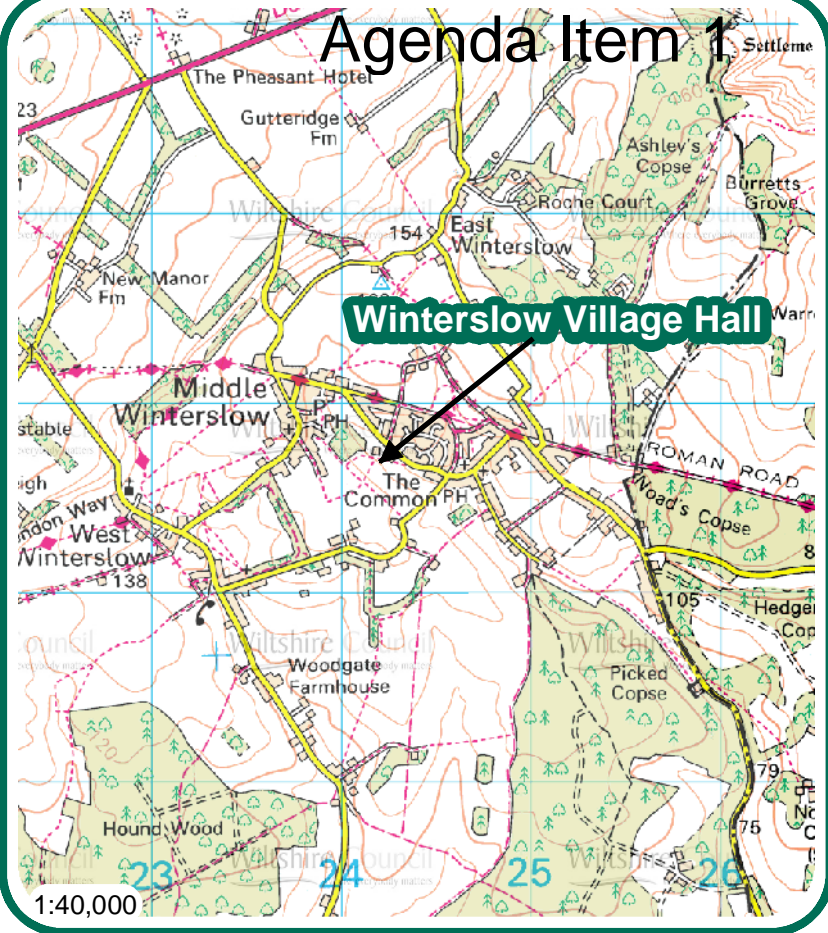
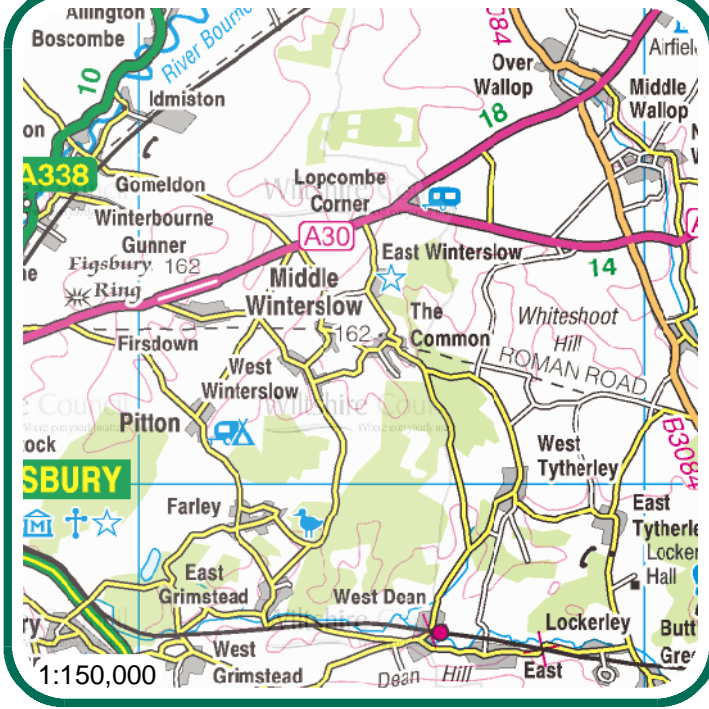
7.00pm

Thursday 1 October 2015

7.00pm

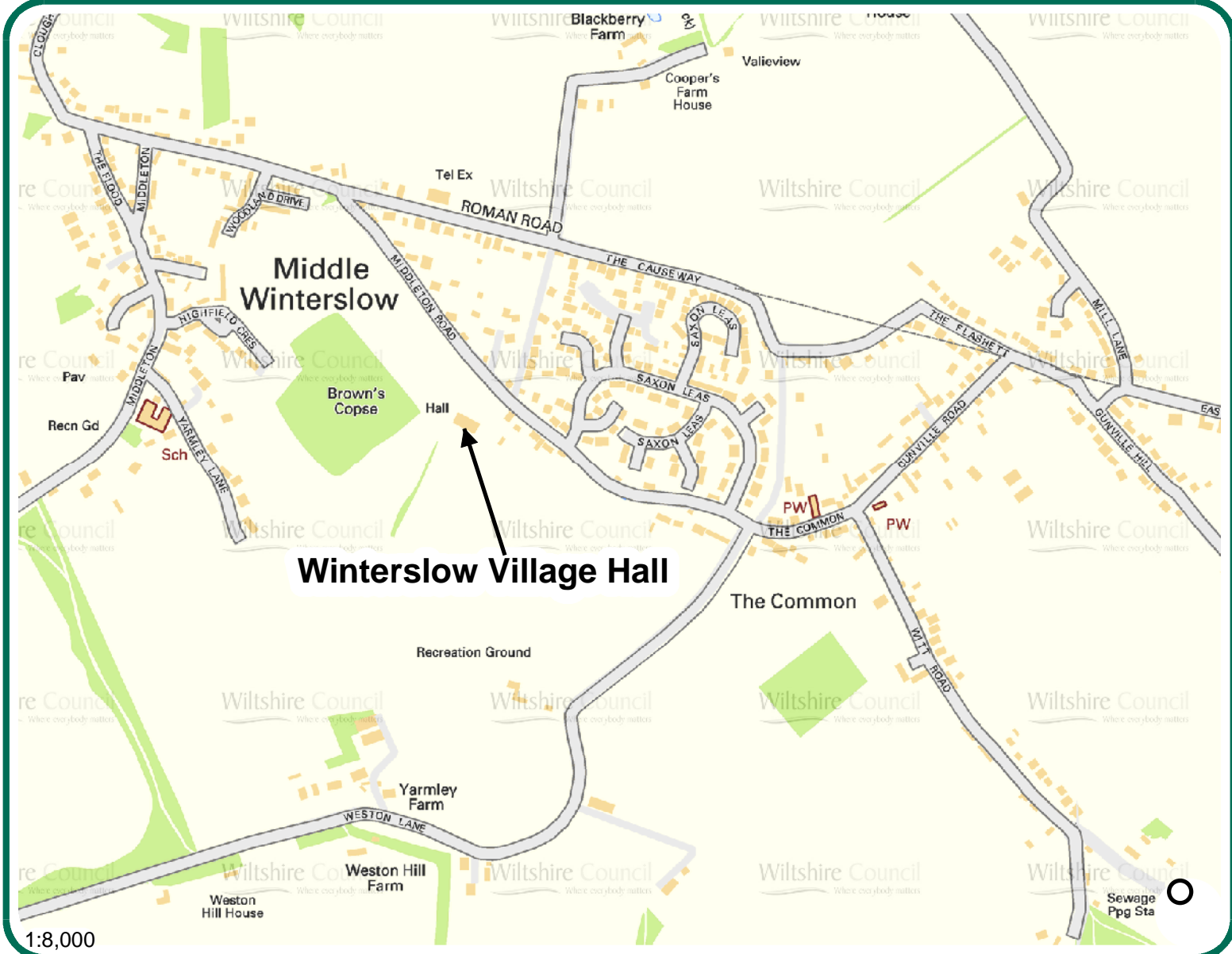
Thursday 3 December 2015

Agenda Item 1



Winterslow Village Hall
Middleton Road
Winterslow
Wiltshire
SP5 1PQ

Wiltshire Council
Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Coombe Bissett Village Hall, Shutts Lane, Coombe Bissett SP5 4LU
Date: 29 May 2014
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560
or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Christopher Devine (Vice-Chair), Cllr Julian Johnson,
Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Associate Director - Waste and Environment
Adrian Hampton, Head of Local Highways & Streetscene (Northern Area)
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Tony Nye – Youth Services Coordinator
Tracy Myers, Community Coordinator, Local Highways

Town and Parish Councillors

Alderbury Parish Council – A McGowan & A Newbery
Britford Parish Council – M Hitchings
Clarendon Park Parish Council – K Rodger
Coombe Bissett Parish Council – C Chelu & D Rattue
Downton Parish Council – R Ford, S Lacey, J Whitmarsh & R Yeates
Firsdow Parish Council – B Edgeley & H Edgeley
Grimstead Parish Council – A Ferguson
Landford Parish Council – G Hewson & J Martin
Laverstock and Ford Parish Council – V Bussereau

Pitton and Farley Parish Council – C Purves
Redlynch Parish Council – N Ashton, J Blocksidge & D Trick
West Dean Parish Council – J Cleeve & H Urquhart
Whiteparish Parish Council – P Jones
Winterslow Parish Council – D Newton

Partners

Wiltshire Police – Inspector Andy Noble
Wiltshire Fire and Rescue Service – Mike Franklin & Dan Cooke
Youth Advisory Group (YAG) – Chelsey Coulbeck & Michelle Poole

Total in attendance: 54

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman for 2014/15</u></p> <p>Councillor Richard Britton called for nominations for Chairman for 2014/15.</p> <p><u>Decision</u> Cllr Richard Britton was elected as Chairman of the Southern Wiltshire Area Board for 2014/15.</p>
2	<p><u>Election of a Vice-Chairman for 2014/15</u></p> <p>The Chairman Councillor Richard Britton called for nominations for Vice Chairman for 2014/15.</p> <p><u>Decision</u> Cllr Chris Devine was elected as Vice Chairman of the Southern Wiltshire Area Board for 2014/15.</p>
3	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
4	<p><u>Apologies</u></p> <p>There were none.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 27 March 2014, were agreed as a correct record and signed by the Chairman.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
7	<p><u>Nominations for Representatives to Outside Bodies , CATG and COB</u></p> <p>The Board noted the report attached to the agenda, and considered the nominations for representatives to Outside Bodies, CATG and COB,</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to nominate representatives for 2014/15 to the Outside Bodies, CATG and COB as detailed in the attached appendices.</p>

8	<p><u>Current Consultations</u></p> <p>The Board noted the information on the current consultations online, which was available by following the links in the agenda.</p> <p>http://www.wiltshire.gov.uk/council/consultations.htm</p>
9	<p><u>Chairman's Announcements</u></p> <p><u>Broadband Update</u> Following the presentation from BT at the last Board meeting, the Chairman undertook to obtain further information regarding dates of implementation, in doing so had discovered that there were legal and contractual restraints on BT providing any further information at present. It was likely that most of the parishes within Southern Wiltshire would have superfast broadband by late autumn.</p> <p>Cllr Devine noted that there had been some issues in West Dean due to their exchange being in Hampshire. He would contact the Project Manager to discuss the matter.</p> <p><u>Item 13 Cancelled</u> Brian Warwick was unable to attend therefore his item was deferred.</p> <p><u>30mph Stickers</u> The Community Area Manager had a small supply of 30mph A4 wheelie bin stickers for distribution. Those interested could approach him after the meeting.</p>
10	<p><u>Report on issues facing the community as a whole</u></p> <p><u>Police - Inspector Noble</u> Recent structural changes would reduce the tiers of management; there would be no new Chief Inspectors or Chief Superintendants. The new Superintendant for Salisbury, Warminster and Amesbury was Charlie Armstrong, with Inspector Noble moving to a new post, working under her. He is being replaced as Sector Inspector by Inspector David Minty.</p> <p>A new scheme which was being trialled by Beat Managers would provide more of an insight into possible causes of local trends.</p> <p>A recent public meeting on the decommissioning of the Wilton Road site held on 19 May 2014 had been poorly attended. Representatives from the PCC, Technical College and Police had been in attendance to present an update. A series of future meetings would be scheduled, these would be publicised in due course.</p> <p>Police teams would be moving into Bourne Hill in Salisbury on 18 June 2014. A</p>

site for the new Custody Suite had now been confirmed subject to contract.

Questions and Comments were then received, these included:

- When prisoners are taken to Melksham, and later released in Melksham, how do they get back to the Southern Wiltshire area? Answer: When individuals are arrested their civil liberties are taken away when they are taken into custody. Before release, they are assessed, if an individual has specific needs or is deemed vulnerable then they would be assisted and transport would be arranged.
- The Bourne Hill council building was designed to be a non public office, it is not laid out to receive public. Answer: There will be some alterations at Bourne Hill to allow for that use. We can divide our work into clean and dirty business, we would not deal with any of the dirty business at the customer counter at Bourne Hill.

Fire – Mike Franklin & Station Manager Dan Cooke

The standard written update was currently not available due to an issue with IT software, it was hoped that the problem would be resolved and a report would be available in time for the next meeting.

Wiltshire Fire and Rescue (WFRS) had been in discussions with the Dorset Fire and Rescue Service, to look at possibilities for a joint working relationship. WFRS had a shortfall in budget of between £3.1 million to £3.9 million which had to be resolved by 2018. They had appraised their options and put forward a business case to combine the Wiltshire and Dorset authorities, on which a decision would be made in September 2014. A consultation would take place between 16 June 2014 and 24 August 2014 which would include the public, police and council. This would be promoted through their website, social media and press and a helpline would be set up.

Councillor Devine, who sits on the Wiltshire Fire Authority, added that it was not a done deal; the Authority was looking strongly at the proposal of a merger.

Wiltshire Council Updates

The Board noted the information items attached to the agenda:

- Public Health and Wellbeing Grant
- Housing Allocations

Community area Transport Group (CATG)

The Board considered the recommendation to prioritise 2 schemes of the 6 that were put forward to the 20mph scheme, to CATG by Parish Councils.

Agreed

The Southern Wiltshire Area Board agreed to support the two 20mph schemes in Coombe Bissett and Whiteparish, for study and assessment

	<p>as detailed in the report.</p> <p><u>Online Issues System</u> Tom Bray, Community Area Manager explained that he issues report showed the issues split into two groups now, one for Highways Maintenance and the other for CATG, HGV and other issues.</p> <p>He urged people to continue to raise issues online. Highways issues are best raised via the My Wiltshire App.</p>
11	<p><u>Local Highways Investment Fund 2014 - 2020 and Highways maintenance Service Update</u></p> <p><u>Local Highways Investment Fund - 2014 - 2020</u> Parvis Khansari, Associate Director for Highways and Transport gave an update to the Board.</p> <p>Wiltshire Council had recently approved a major programme of investment in highway maintenance over the next six years. This would see a significant improvement in the condition of the county's highway network.</p> <p>The investment would be targeted at those roads in worst condition, and would include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data had been used to prepare a list of priority sites for treatment in 2014/15 in each community area. This information was provided in Appendices 1 and 2 of the report attached to the agenda.</p> <p>A provisional list of sites for potential treatment until 2020 had also been prepared and attached to the agenda as appendices 3 and 4.</p> <p>Comments and questions were taken, these included:</p> <ul style="list-style-type: none"> • There is a new Petersfinger Road past the Park & Ride path, up to the bridge. We need to have a pathway from there to the medieval bridge. <u>Answer:</u> Cllr McLennan pointed out that work is already in hand to pursue this by building a footpath inside the field between the medieval bridge and the nursing home. • With regards to budgets, and the B3080 at Downton, how do you look at adjacent footpaths when resurfacing the roads? <u>Answer:</u> We look at the road in totality, including drainage, street lighting, and paths and include in the costings if required. • Is there a problem with implementing new red coloured surfacing? <u>Answer:</u> The red linings are really only used now at the entrances to pedestrian crossings to improve safety. • Will the budget cover white lines? <u>Answer:</u> We have a bigger programme of white lining than ever before. We are trying to catch up.

	<p><u>Highways Maintenance Service Update</u> Adrian Hampton, Head of Local Highways, parking enforcement and grass cutting, gave an update to the Board.</p> <p>Adrian introduced Tracy Myers, Local Highways, Community Coordinator for Southern Wiltshire. Tracy was based in the Wilton office where he coordinates all of the services for the Area Board and Town and Parish Councils.</p> <p>Residents could contact the Local Highways team by using the ‘My Wiltshire’ online form, or by downloading the app to a mobile phone. These services would replace the Clarence phone number. Link: http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/mywiltshireregister.htm</p> <p>Comments and questions were then received, these included:</p> <ul style="list-style-type: none"> • Would the green lid bins be emptied if they were overfilled? <u>Answer:</u> This was a waste related question to which Tracy Carter, Associate Director for Waste and Environment, provided an answer. In order to lift the bins safely with the vehicles, the lids must be closed. If they are open because they are overfilled, then they may not be emptied. • There had been a number of local complaints to parishes that the grass cutting had been carried out too late, resulting in the wild flowers growing at the time being cut. <u>Answer:</u> In urban areas, there are two scheduled cuts per year, the schedule had been behind, but was now back on track. The rural cut would be taking place in May and June. • There was a group of parish councils which wished to take on their own grass cutting maintenance contract. <u>Answer:</u> We are aware that there are some areas which did not wish to have their grass cut when we had it scheduled. It is about engaging with our communities to work out what they want. <p>The Chairman thanked Parvis and Adrian for attending and added that he welcomed future involvement and the ability to provide input into decisions.</p>
12	<p><u>Proposed Area Board Themes for 2014/15</u></p> <p>As a result of the ‘What Matters to You?’ workshop event held on 27 February, the Board had looked at feedback and put together some proposed themes to take forward in 2014/15, as detailed in the report attached to the agenda.</p> <p>The Board would continue work to progress the Youth theme and would also build on the success of the Footpath Project, with a possible link to a safe cycle route project. A new theme would be developed around working with and</p>

	<p>supporting vulnerable people.</p> <p>There would also be some new enabling projects around the development of inter-parish relationships and collaboration. The Board would work to get more people involved in reporting things going on in the community, with a Community Reporter' training project, and would look into linking schools with local employment.</p> <p>The Chairman explained that these were all extensive and quite demanding projects to take forward, and that the success would be dependent on volunteers coming forward to help progress the various projects.</p>
13	<p><u>Theme: Supporting Vulnerable People</u></p> <p>This item was cancelled as the speaker was unable to attend. The Board would reschedule this item for a future meeting.</p>
14	<p><u>Theme: Youth Projects</u></p> <p>Tony Nye, Youth Services Coordinator, gave an update on future changes to the provision of youth services following the recent Cabinet decision.</p> <p>Following a Youth Services review, Cabinet had met and decided on a community-led approach for its youth provision. This suited the Southern Wiltshire Community Area since this was how we have been working for some time.</p> <p>There would be one 'Community Youth Officer' post for Southern Wiltshire. Each Area Board would be allocated a budget to be used in collaboration with young people to facilitate youth work in the community area.</p>
15	<p><u>Theme: Footpath Project</u></p> <p>Tom Bray, Community Area Manager introduced Abby Sullivan, who had recently been appointed as the new volunteer coordinator for Footpaths. Abby had been taken on for 18 months and would work two days a week.</p> <p>As detailed in the update attached to the agenda, Monday sessions would continue to go ahead as they had proved popular.</p> <p>Work would continue on developing the walks guide and some special events would be scheduled for the future, following liaison with the community to organise a guided walk for young people.</p> <p>As part of the project the group would be carrying out less heavy duties such as replacing way markings, with a view of making the footpaths more accessible. It was hoped that this lighter work would enable more volunteers to be involved.</p>

	<p>The Chairman added that it was disappointing for volunteers to turn up in a parish to carry out work to find no one from the parish there to support them.</p> <p><u>Question</u> When spray paint was used for the way markers it made a terrible mess. Could the Board look at getting some disks with arrows on instead? <u>Answer</u>: The CAM would look into this and feedback.</p>
16	<p><u>Theme: Parish Council Collaboration</u></p> <p>The Chairman explained that he felt the whole area of collaboration and communication between parish council's offered very real benefits.</p> <p>The Board proposed to hold another workshop session in June/July for parish Chairmen and clerks, to explore this theme in more detail.</p>
17	<p><u>Community Area Awards Proposal</u></p> <p>In 2012/13, as part of the theme of Volunteering, the Area Board awarded 4 nominated community groups £50 each and presented them with a certificate.</p> <p>It was felt that celebrating the fantastic contribution made to community life by individual volunteers and groups was really important, so the Board would like to make Community Awards a fixed annual feature of the Area Board's programme.</p> <p>Nominations would be accepted for projects or groups that:</p> <ul style="list-style-type: none"> • Can demonstrate real, tangible community benefits • Bring people together to give up their time for the local community • Have achieved particular success in the last few years or have been working towards a new project in the near future • Have a constitution and bank account • Are able to give a presentation at an event hosted by the Area Board <p>The winner would receive £500 for their community group. There would be a smaller prize for runners up. A more detailed allocation would be decided nearer the time.</p> <p>The Area Board considered the recommendation to set aside £1500 revenue funding for 2014/15: £500 for event costs such as hall booking and refreshments; £1000 to be available to the successful community groups. And to consider holding a special event in January 2015.</p>

	<p><u>Decision</u> The Southern Wiltshire Area Board agreed to set aside £1,500 of funding for the Community Area Awards project for 2014/15, as detailed in the report attached to the agenda.</p>
18	<p><u>Community Area Grants</u></p> <p>The Board considered four applications to the Community Area Grants Scheme for 2014/15, as detailed in the grant papers attached to the agenda. The Chairman invited applicants present to speak in support of their projects. Following discussion, the Board voted on each application in turn.</p> <p><u>Decision</u> Nomansland Sports Association was awarded £5,000 towards their skate park and sports facilities project. This was subject to them receiving all other funding applied for within 6 months. If this was not achieved the Area Board could withdraw the funding.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Landford Parish Council was awarded £2,774.50 towards the refurbishment of the sports pavilion.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Alderbury and Grimstead Parish Council was awarded £2,250 towards the purchase of two defibrillators.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p> <p><u>Decision</u> Alderbury Bowls Club was awarded £5,000 towards the clubhouse upgrade. This was subject to them receiving all other funding applied for within 6 months. If this was not achieved the Area Board could withdraw the funding.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2014/15.</i></p>
19	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

Current Consultations 31 July 2014

Consultation	Closing Date	More information
Licensing policy consultation Licensing policy consultation 90kb	31 July 2014	<p>Wiltshire Council as the licensing authority is required to have a current five year statement of licensing policy. The current document expires in November 2014 and we are now consulting on a replacement policy to run inclusively to 2018.</p> <p>The policy is being consulted on from 9 May 2014 - 31 July 2014 and we want to hear your views. You can find out more by reading the Statement of Licensing Policy Statement of Licensing Policy 347kb for regulated entertainment, late night refreshment and the sale and supply of alcohol and then take part in the Licensing policy consultation Licensing policy consultation 90kb.</p>
Wiltshire Open Spaces Study: Survey of residents	29 August 2014.	<p>Wiltshire Council is gathering information about how much and what type of open space and outdoor sport and recreational facilities are required to meet the needs of local people. We are consulting widely with the local community and as a member of the Area Board and we would be very grateful if you could please find a few minutes to complete the survey before Friday 29 August 2014.</p> <p>If you have any queries or would like further information or help with the survey please contact Paul Greatorex of Ethos Environmental Planning by email paul@LandE.co.uk (tel: 07938 543736)</p>
Changes to kerbside garden waste collections - Have your say	1 September 2014	<p>We need your views on proposals for changes to kerbside garden waste collections. The council currently delivers a kerbside fortnightly non-chargeable garden waste collection service to those residents that request the service.</p> <p>This is your chance to have your say about the future of your kerbside garden waste collection service. No decisions have yet been made and your views would influence our decision.</p> <p>For more information on the proposals and how they may affect you, please see the full consultation document garden waste full consultation document 48kb.</p> <p>Contact: gardenwasteconsultation@wiltshire.gov.uk</p>
The big drink debate	14 September 2014	<p>Our new alcohol strategy will be launched later this year. We would like to involve as many people's views as possible. We would like to know more about what you think of alcohol and its impact upon you and your communities. To contribute and have</p>

		your say, please complete the short The big drink debate survey.
Personalisation Policy consultation	26 September 2014	<p>Wiltshire Council is currently consulting on its Personalisation Policies. The aim of this is to make sure individuals support is clear, fair and under their control.</p> <p>For more information and to complete the survey please go to the Personalisation Policy consultation page.</p>
Leisure Survey 2014	31 October 2014	<p>This leisure survey, running from July - October will help Wiltshire Council to understand more about your experiences and satisfaction with the leisure activities offered by Wiltshire Council. The survey should only take a few minutes to complete.</p> <p>Contact: jane.lloyd@wiltshire.gov.uk</p>
Sun awareness survey 2014	30 September 2014	<p>Wiltshire Council is running a campaign on Sun Awareness in Wiltshire and would like to gain an idea of your awareness of sun safety at home, out and about and abroad. A responder will be chosen at random to win a fun sun prize.</p> <p>Email: research@wiltshire.gov.uk</p>

**Crime and Community Safety Briefing Paper
Southern Community Area Board**



1. Neighbourhood Policing

Team Sgt: PS Dave Whitby

Alderbury & Laverstock Beat: PC Henry Clissold PCSO Stephanie Dutton PCSO Rachel Gunn

Downton Beat: PC Matt Holland PCSO Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

NOT PROTECTIVELY MARKED/UNCLASSIFIED

Since the last Area Board, Sgt Dave Lennane has been replaced with Sgt Dave Whitby. I know this is a sad loss to the area and Dave has contributed a lot in his time here. But, he is also a very experienced detective and his skills were needed on our public protection department, where he is now investigating the most serious crimes that happen in Wiltshire. I am sure you will welcome Dave Whitby, who is a very experienced community police officer and I'm sure he will be introducing himself to all of you in the near future.

The last Operation Wind Whistle was a success with two arrests: One for possession of a controlled substance (class A drugs) and one for being drunk in Charge of a Motor vehicle. This is a really good operation bringing the community together and we will look to continue this, particularly over the summer months.

Overall our figures are encouraging with victim based crime down by 12.8% and ASB incidents down 32.5%. Violence against the person has increased and this is where we will be concentrating in the future.

EU Southern Wiltshire NPT	Crime				Detections*	
	12 Months to June 2013	12 Months to June 2014	Volume Change	% Change	12 Months to June 2013	12 Months to June 2014
Victim Based Crime	617	538	-79	-12.8%	16%	16%
Domestic Burglary	23	24	+1	+4.3%	13%	13%
Non Domestic Burglary	103	75	-28	-27.2%	7%	0%
Vehicle Crime	88	67	-21	-23.9%	9%	16%
Criminal Damage & Arson	134	89	-45	-33.6%	19%	10%
Violence Against The Person	71	112	+41	+57.7%	48%	38%
ASB Incidents (YTD)	338	228	-110	-32.5%		

Inspector Dave Minty

Wiltshire Council Information Item

Subject:	Changes to the Electoral Registration System
Officer Contact Details:	Donna Mountford - Communications Officer
Further details available:	www.gov.uk/yourvotematters

Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the “head of household” registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit www.gov.uk/yourvotematters .

WILTSHIRE COUNCIL

Item 7

SOUTHERN WILTSHIRE AREA BOARD
31 JULY 2014

Your Local Issues

Purpose of the Report

To update the board on the issues **in progress** since the last meeting in May 2014.

To report highway maintenance issues go to: www.wiltshire.gov.uk/mywiltshireregister

Southern Wiltshire Area Board - Issues in progress

Highways Maintenance:

Issue No & link	Electoral Division	Summary of Issue / scheme	Latest Update
3429	Winterslow	Flooding across the road - Farley	Highways: Have asked drainage engineer to look at this, but because it is not a high speed road or properties are flooded, it would not be a high priority.
3057	Winterslow	Silted up ditches along the Pitton/Winterslow road	This is on the programme and will be done when the resources are available.
2754	Laverstock Ford and Old Sarum	Flooding regularly takes place in Milford Mill Road	There has been investigation carried out by the Drainage team. Waiting to hear feedback from this.
2746	Alderbury and Whiteparish	Condition of roads in Alderbury	Patching on Old Southampton Road due at the end of the month. Patching marked up on Clarendon Road. The two surfacing sites were not on this coming Years programme. Will resubmit for the next financial year. In the meantime, any patching required will be requisitioned.
2740	Alderbury and Whiteparish	Old Road, Alderbury Where road meets Southampton Rd the road is subsiding. This has happened before	Correction - This was done on Friday 14th March. I therefore close this issue. Contractors visited the site on 14 March 2014 and have found further issues with this road whilst onsite. So works are being planned to solve the issue.
2687	Alderbury and Whiteparish	Destruction of verges and gullies on Miles Lane	Verge to be hardened by masonry gang by the end of the financial year.
2259	Winterslow	road subsidence on narrow bend Church Road, Farley	Patching to be done at this location in this financial year.
2182	Redlynch and Landford	Poor road surface in School Road, Nomansland	Road has been put forward for surfacing work as one of the ten priority sites for Salisbury and South Wiltshire.

On CATG, HGV and other issues:

Issue No & link	Electoral Division	Summary of Issue / scheme	Latest Update
3401	Alderbury and Whiteparish	I am the coordinator of the local speedwatch team. We have identified two additional speeding sites	I have requested the metrocount and will be in touch when I have got the results.
3395	Winterslow	Blocked sight line at Dunstable Corner in Winterslow	I will forward this to our Transport Officer to look into it. This will be a CATG issue and will need to go on the CATG.
3363	Winterslow	Signage at Glebe Close, Pitton	This is part of a council housing estate therefore this has been passed to the Housing Manager to look into it.
3338	Alderbury and Whiteparish	Speeding, Common Road from Riding School to A27	This was put forward as a potential location for 20mph speed limit.
3306	Downton and Ebble Valley	Visibility for drivers entering A338 at Charton All-Saints	Highways: There is currently a safety scheme being drawn up for this location due to a number of minor collisions, (primarily in the daylight). Await details of this scheme.
3183	Laverstock Ford and Old Sarum	HGVs using Milford Mill Road, Laverstock	No further actions to date on this issue.
3121	Downton and Ebble Valley	Heavy vehicles accessing Pound Bottom	HGV meetings with Hants CC hosted by New Forest National Park Authority still undertaking actions
3115	Downton and Ebble Valley	Cycle path problems A338 between Downton and Salisbury	The Community Area Transport Group have looked at this issue and are proposing to improve the lining for cyclists at Church lane where there is a specific sight issue for cyclists.
3109	Downton and Ebble Valley	7.5t weight limit not observed through villages	HGV meetings with Hants CC hosted by New Forest National Park Authority still undertaking actions
3055	Winterslow	Inconsiderate school parking on the roads around Pitton	This is being advanced by the Parish Council working with the school. When they have advanced this solution the CATG might have a role to play. Until then the actions are with the Pitton and Farley PC
3054	Redlynch and Landford	Speeding on New Road, Landford	I have arranged for a metrocount to be done on this road in September to provide comparable data with the metrocount done last year.
2940	Laverstock Ford and Old Sarum	Very muddy footpath - Mediaeval Bridge to Milford House	Diversion Order is in progress and Rights of Way warden is looking at design to raise the path to make it all weather. This will go to the next CATG to seek funding to get the project underway this year.
2779	Downton and Ebble Valley	Speed limit reduction C12, Coombe Bissett to	Coombe Bissett village was put forward for a

		Homington	potential 20mph location. Officers will bring back costed proposal to CATG in due course.
2773	Redlynch and Landford	Parking at Apple Tree Road	The scheme to implement bollards has been given the go ahead by the Parish Council. Highways technicians will soon be ordering the works.
1992	Redlynch and Landford	HGVs in Landford	HGV meetings with Hants CC hosted by New Forest National Park Authority still undertaking actions.
1905	Laverstock Ford and Old Sarum	School traffic in Laverstock	This issue remains on the Community Area Transport Groups list.. Cllr McLennan is ensuring that this remains on the list and the CATG is endeavouring to seek a solution.

Updates for the above issues:

Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

Reporting an issue:

To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager, Tel No: 01722 434252 E-Mail: tom.bray@wiltshire.gov.uk

Progress report

31 July 2014



Abby Sullivan, our newly recruited Volunteer Coordinator, works 2 days a week and started on 27th May. Since then she has begun to make an impact. This short report sets out what has been achieved so far.

About Abby: *“I have both a practical and academic background in wildlife conservation and countryside management which I hope will give me a good base to get this already successful project on the move. I hope to help local communities to get involved with the improvement of their local paths and get people more out and about in the lovely landscape that is South Wiltshire! My role will also make sure that there are toolkits in place if the local communities want to run their own path improvement projects in the future.”*

Outdoor activities:

- The next activity day is on 4th August in Downton. Email Abby if you are planning to come along. info@southwiltswalksgroup.co.uk
- *Circular Walks:* Alderbury Circular walk project is well underway. So far there have been two resurfacing work parties organised by the SWPG amounting to over 25 volunteer hours. From attending these several volunteers went back on their own accord and finished the task themselves putting in over 20 more volunteer hours. These volunteers are now looking to set up their own Alderbury path group. Waymarks have been ordered for this project too. See *example*.
- Waymarking improvements on the Avon Valley Path from Salisbury to Downton.
- One kissing gate installed at Winterslow.



Links and communication:

- Developing a new website www.southwiltspathsgroup.co.uk . Abby's new email address is info@southwiltspathsgroup.co.uk .
- Mailing system fully up and running with a total of 75 recipients which is growing weekly.
- Tools and materials have been ordered.
- Sparsholt College have agreed to use their students to install around 6 kissing gates/stiles over the next academic year with the hope that this relationship can continue in the future as their students need to do these types of tasks as part of their studies.
- A lot of emails and meetings with different user groups such as horse riders to get everyone involved.
- Attending important meetings such as the Wiltshire Access forum, which was an ideal opportunity to showcase the project which the Access Forum have actioned that they will write to other Area Boards advising that they consider using a similar project.
- Attending local walking groups to get the word out there about the project and drum up enthusiasm.

Future work parties:

The next work party will be held on the 4th August in Downton. Get in touch if you would like to get involved. Details and location are to be confirmed closer to the date. All our work parties will be held on the first Monday of the month. Also there will be additional sessions as the circular walks projects develops. The aim of the project is to help local communities improve their local paths so it would be great to see more people involved in the work parties from the Parish that we are working in.

- Monday 4 August 2014
- Monday 1 September 2014
- Monday 6 October 2014
- Monday 3 November 2014
- Monday 1 December 2014

Interested in getting involved and you can make any of these dates? Then contact:

info@southwiltspathsgroup.co.uk

Meeting of Chairs and Clerks 14th July

Following discussions of the paper “Inter-parish collaboration” (attached) it was agreed that Catherine Purves (Clerk of Pitton & Farley PC) would organise and host a meeting of local Clerks in order to have a preliminary discussion of the desirability and feasibility of inter-parish action on:

- Joint hiring of a youth worker
- Producing a directory of recommended suppliers of goods and services to Parish Councils
- Verge-cutting
- Producing a community area-wide sports and leisure clubs directory
- Shared transport provision

The group would prepare a paper for the Parish Councils involved.

There was also the suggestion that a meeting of PC Chairs should be organised and Andrew Ferguson, Chair Grimstead PC, undertook to pursue this.

Finally, it was agreed that this Chairs and Clerks forum should meet again in six months.

Parish Councils represented at the meeting:

Parish Council	Representatives
Alderbury	Amanda Newbury (Chair) & Alison McGowan (Clerk)
Firsdown	Brian Edgeley (Cllrs) & Mike Villis (Cllrs)
Grimstead	Andrew Ferguson (Chair) & Victoria Ward (Clerk)
Landford	David Wilson (Cllrs)
Laverstock & Ford	Andrew Prince (Clerk)
Odstock	Richard Parsons (Clerk)
Pitton & Farley	Jamie Latham (Chair) & Catherine Purves (Clerk)
Redlynch	Nicky Ashton (Clerk)
West Dean	Harry Urquhart (Chair) & Marion Clutterbuck (Clerk)
Winterslow	Simon Port (Chair) & Jane Tier (Clerk)

Apologies: Downton PC (meeting on the same night)

DISCUSSION PAPER – Presented on 14th July 2014

INTER-PARISH COLLABORATION

Inter-parish collaboration is an Area Board theme for 2014/15.

All parishes in our community area are doing more or less the same things – but in isolation. It makes sense to see whether there are benefits of taking a common approach to solving common problems.

Opportunities

- Can we save money by negotiating larger contracts/agreements/preferred supplier arrangements?
- Can we save Clerk's time by having common supplier lists?
- Can we provide better services to our residents?

Possible barriers

- Inertia – it works OK the way we've always done it
- Infringed parish sovereignty
- Preference to use suppliers/contractors from own village where possible
- Administrative complexity
- Parish councillors are unpaid volunteers only interested in their own village

Scope of collaborations:

- Neighbouring parishes
- Community Area wide
- Random – by common interest regardless of location

Possible areas for discussion/investigation

- Emergency planning
- Grass and hedge cutting
- General maintenance
- Litter picking
- Bin emptying
- Skips
- Joint procurement (eg play equipment)
- Insurance
- Community Speedwatch
- Tree inspections and tree work
- Rospa inspections

- Community events (eg funding peripatetic performers, widening the range of stallholders etc)
- Sports and leisure facilities directory (!)
- Old people's projects (eg outings)
- Responses to WC consultations
- Memberships – CPRE, NALC, WALC etc
- Rural footpath clearances

And what others can you think of?

“Fortune assists the bold”

Virgil

Report Author: Cllr Richard Britton

WILTSHIRE COUNCIL
SOUTHERN WILTSHIRE AREA BOARD
31 JULY 2014

COMMUNITY ASSET TRANSFER

Firs Road Play Area, Firsdwn

Executive Summary

This report deals with an application for the transfer of Firs Road play area, Firsdwn to be transferred to Firsdwn Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Firsdwn Parish Council for the transfer of the Firs Road play area, Firsdwn. The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer.

Tom Bray
Southern Wiltshire Community Area Manager

COMMUNITY ASSET TRANSFER

Firs Road Play Area, Firsdown

Purpose of Report

1. The Area Board is asked to consider an application submitted by Firsdown Parish Council for the transfer of the Firs Road play area (see plan attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Firsdown Parish Council is attached at Appendix 2 and relates to the transfer of the Firs Road play area.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the

outcome of the consultation is included within the application. Cllr Devine, the local member, has been apprised.

The views of Council officers

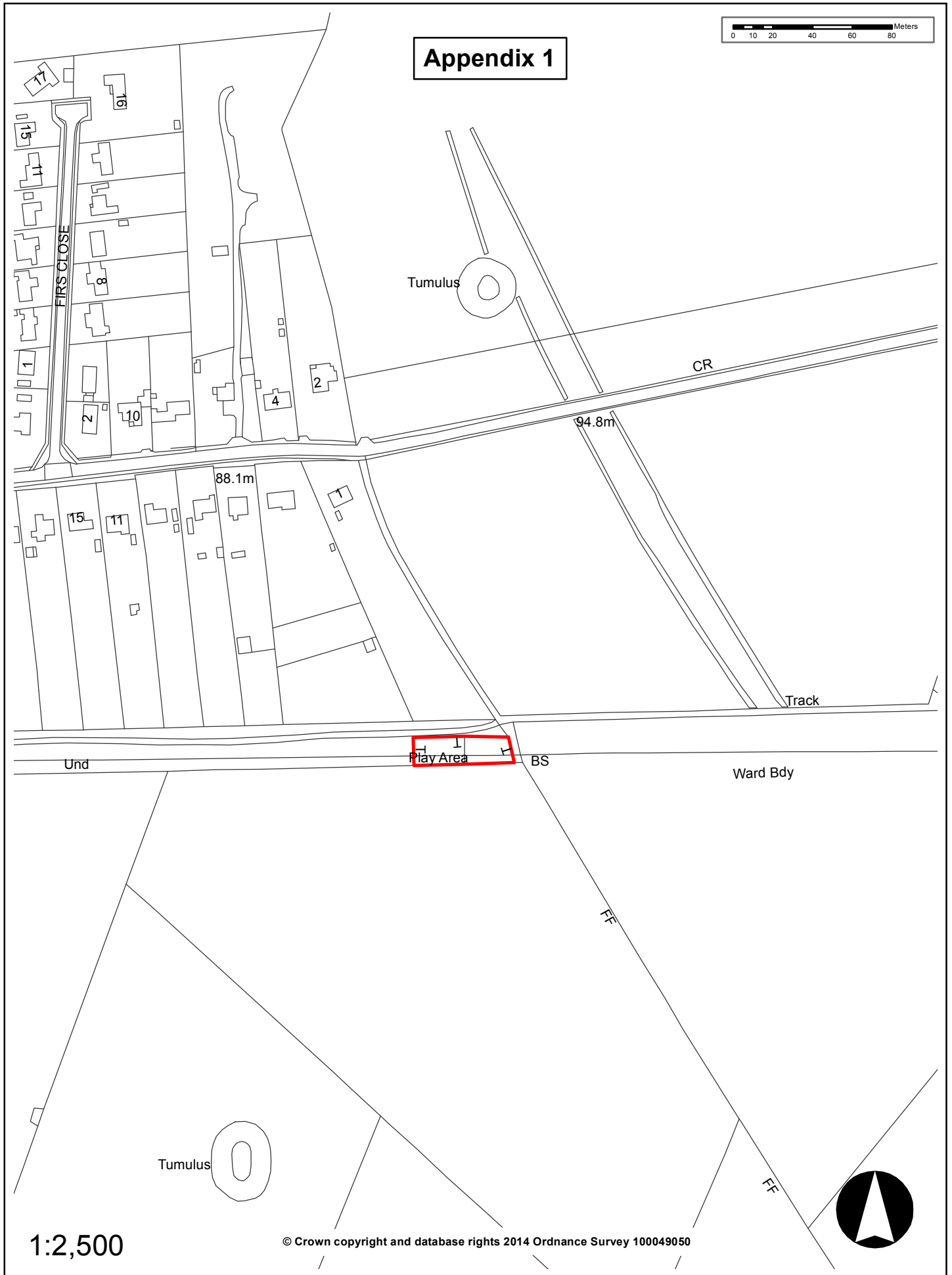
9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 Part of the land has been leased by Firsdowm Parish Council since 1997 and the remainder since 2005.
 - 9.2 Access to the land is via an adjoining public footpath and byway.
 - 9.3 Financial implications are limited to the loss of the rent which is currently paid by Firsdowm Parish Council.

Recommendation

10. To approve the transfer.

John Price
Estate Officer

Tom Bray
Southern Wiltshire Community Area Manager



Form CAT01

Community asset transfer: application

Your details

Your Organisation	<input type="text" value="Firsdown Parish Council"/>
Contact name	<input type="text" value="Melanie Thomas"/>
Position held	<input type="text" value="Parish Clerk and Responsible Financial Officer"/>
Address	<input type="text" value="Windrush, 5 Kings Paddock, Winterslow, Salisbury, Wilts"/>
Postcode	<input type="text" value="SP5 1RZ"/>
Telephone	<input type="text" value="01980 863802"/>
Email	<input type="text" value="clerk.firsdown@googlemail.com"/>

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Play area, off Firs Road, Firsdown, Salisbury, Wilts - nearest postcode is SP5 1SF

Summary of proposal

Why do you want the asset and how will this benefit the local community?

To secure the site as a play area and which it is presently designated - it is the only play area in the Parish and is well used by Parishioner's and their children. In addition the Parish Council has invested thousands of pounds in equipment in recent years, through its precept, Area Board grants and Section 106 funding and would therefore like to preserve the

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

As a recreation and play area site - for use by children aged between approximately 18months to 18 years of age and their parents/carers.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

The play area is already designated and up and running with equipment therefore it is immediately suitable for the intended purpose.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

There has not been a formal consultation process as the play area has been in situ and used for a period of approx 20 years. Discussion and public meetings on the proposed CAT have been held however via the Parish Council regular meetings and information published via the minutes on Parish notice boards, Parish Council web page, available on request from the Clerk

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

Legal = through a yet to be agreed solicitor. Planning= via consultation with local authority. H&S = Parish Council consideration/action and in association with Parish Council insurer.

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset? *(Please refer to questions 19-23 in the checklist - CAT02)*

Parish precept, Section 106 funds, Area Board community area grant applications and any other form of possible grant funding available to Parish Councils. The Parish Council is not willing to pay for the asset itself due to the fact that it does not have a current set of reserve funds for such a purchase. In addition the PC understands that as the site was former agricultural land (rather than land which had been dedicated as

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

Through the Parish maintenance contractor paid for with Parish Council precept funds and any necessary reserve funds that may be available at the time and by volunteer help and of which it is already doing so.

DECLARATION

I confirm that the details included in this application are correct

Signed:

Name (please print):

Date:

Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>		<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>		<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>		<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>		<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no' - your application should explain if they are needed</i>

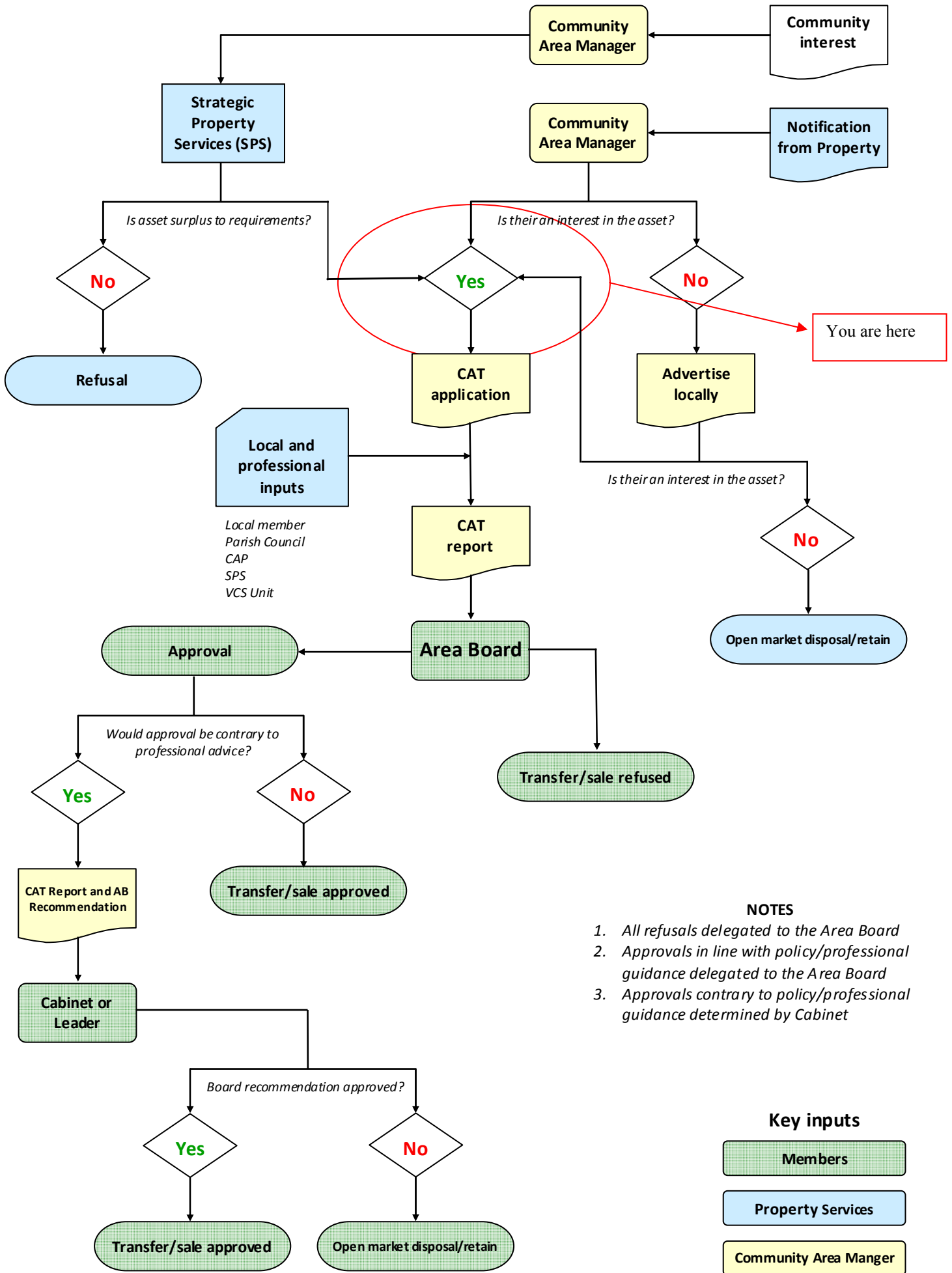
	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

	Question	Yes	No	Note
Legal	15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
	16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
	17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
	18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>

	Question	Yes	No	Note
Finance	19. Can you meet all conversion costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
	23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
	24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>
	25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out your offer</i>

	Question	Yes	No	Note
Management	26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
	27. Will a management committee be set up?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	28. Will users of the asset be involved?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	29. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

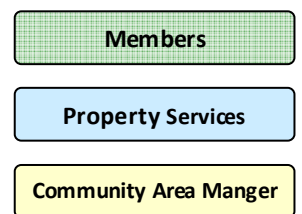
Community Asset Transfer



NOTES

1. All refusals delegated to the Area Board
2. Approvals in line with policy/professional guidance delegated to the Area Board
3. Approvals contrary to policy/professional guidance determined by Cabinet

Key inputs



Southern Wiltshire CATG – 21 July REPORT

1. Update on schemes & budget from 2013/14

Approved last year 2013 /14:

Scheme	CATG	PC	Update
Apple Tree Road parking solution (To be discussed at CATG as work is on hold – see new issues below re. extra parking)	£1200	£100 (Redlynch)	Update required from PC. PC have confirmed they wish to go ahead so order to be reissued
Moor Lane junction	£250	-	Work ordered – but lining work needs good weather
Footpath linking Mediaeval Bridge to Milford House Nursing Home – Diversion Order	£800	-	Awaiting Diversion Order and developing plans for new footpath.
West Grimstead Gateway	£4500	£500 (Grimstead)	To be ordered – Work ordered
Whiteparish Memorial Hall signage	£250		PC in liaison with officer
Road safety improvements through Homington Part 2	£3500	£390 (Coombe Bissett)	Work ordered, awaiting confirmation of works. Work complete
'Pseudo footpath' linking the car park at the surgery to the school in Whiteparish	£1000	-	Lining done, more pedestrian symbols to be done. Work complete
Wooden finger post replacement in Landford.	£550	£750 (Landford)	Parish Council managing implementation.
Bus Shelter refurbishment in Alderbury & Downton subject to the Parish Council's taking ownership of the assets	£2125.09	(taking on bus shelters)	Bus shelters refurbished. Parishes working with officer for transfer. Update required from PC. Downton PC to report back due to contractual dispute over a damaged bus stop
New footway at Green Lane/Portway to link paths around the corner.	£2500	-	Completed
Total available for 2013/14	£22,676		
Total allocated so far	£16,918	£1,740	
Total left for 2013/14	£8499.70		
Total available for 2014/15	£13,676		

Total left over from 2013/14 for 2014/15 budget	£22,175.70
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2. CATG list 2014/15 – Prioritised list

Prioritised schemes – CATG to decide funding allocations

Parish	Location	Update	Decision on 21/7/2014
Laverstock & Ford	Medieval Bridge to Nursing home footpath.	Diversion Order being processed. Quotes for the work being sought. Likely to cost between £10 to 15K	CATG allocated £5k
Alderbury	30mph entry signs at Whaddon end coming off A36 need moving back to before the turning into the Three Crowns.	It will require a TRO to move the 30mph speed restriction. Improved compliance with the speed limit is likely to be achieved if the 30mph is moved closer to the built up part of the village. This would cost approximately £2500.	Take off list
Downton	Poor visibility at night for drivers in accessing the entrances to Charlton All Saints on the A338. The installation of high visibility posts or dayglo posts at entrances to Charlton All Saints on the A338 to make them visible to drivers in the dark. and Give way or road markings for cyclists at these junctions (issue system)	There is currently a safety scheme being drawn up for this location due to a number of minor collisions, (primarily in the daylight). Await details of this scheme. Relay give way markings for cyclists at kerb edge and lay white cycle marking on carriageway (see drawing)	Submit CATGs concerns and lining proposal into safety scheme
Odstock	New footway at C12 after where CATG funded small piece of footway in 2012	Preliminary costing is approximately £10k to reconstruct footway.	Carry out a trial hole to inspect the complexity of the project - £500 . From there we will see how we tackle the issue.
Odstock	Footpath improvement at C12 not on highway. Improve path behind the hedgerow.	Landowner does not wish to dedicate the land as highway therefore other funding is to be found from elsewhere. Possibly via community grant.	PC tackling this via PIGS.
Redlynch	Apple Tree Road bollards solution as agreed last year	£1200 already approved for scheme in 2013/14. Additional car parking not approved but an idea to taper the bollards to the corner. Bollards cannot be tapered into the corner as it makes it difficult for large vehicles to manoeuvre round the junction. I advise we proceed with the scheme as it is and monitor the situation post construction.	PC have decided to go ahead with the original scheme.

3. Further issues to discuss:

Parish	Location	Update	Decision
Landford	Request for "Unsuitable for HGVs" sign at entrance to Glebe Lane	A weight limit sign is already in place at the junction.	Officers to look at options at this location to develop ideas to put to Highways Agency and inject into HGV meeting on 13 October
Coombe Bissett	Following fatal collision on A354 a request has been made that the CATG looks at this issue.	There is an investigation happening at this location.	On hold pending Coroner's investigation
Winterslow	Blocked sight line at Dunstable Corner in Winterslow	To be discussed	No one from Winterslow – keep on list to discuss next time
Landford	Speeding on New Road. Issue raised and now they are presenting a petition.	Metrocount taken in August 2013 and was below the threshold. However the residents believe this was low due to it being in August. Leo Randall is perusing this issue with highways and a metrocount has been ordered to take place in September.	Officers to consider appropriate road markings to make it safer for pedestrians. Bring proposals back to next CATG
Odstock/Britford(?)	Speeding bikes on shared path to/from Salisbury District Hospital	New issue on day of CATG	This will be considered by the Hospital's transport liaison committee first

4. Schemes to Keep on List

Parish	Location	Update	Priority
Pitton & Farley	Inconsiderate school parking on the roads around Pitton	Parish working with school on a local solution however CATG might need to consider contribution nearer the time.	Keep on list
Laverstock & Ford	Following the Broken Cross bridge closure, it was considered a success to have the build outs along Roman road to reduce speeding	Awaiting metrocount results	Does the PC want this?

	traffic, to be placed exactly where the temporary builds were. At least two are required.		Keep on list
HGVs in Southern Wiltshire	Various parishes with the restricted zone and also villages outside that zone have raised the issue of HGVs accessing inappropriate roads.	Cross border meeting taking place on 27 May	Keep on list
Laverstock & Ford	School traffic problems in Laverstock	Keep on list	Keep on list

5. 20mph prioritised requests

Update: Metrocounts being arranged as part of the study. Reports to be received in late autumn with recommendations.

Parish	Location	Priority
Coombe Bissett & Homington	Coombe Bissett village	Yes
Whiteparish	Common Road from the Riding School to the A27, currently a 30mph limit.	Yes

6. Other issues raised:

Downton: Roger Yeates asked when the 40mph speed restriction is due to be implemented on the section of the B3080 Lode Hill, Downton. This scheme has been seriously delayed. Richard Britton agreed to raise this issue with the Cabinet Member for Transport.

Pheasant Traffic Lights on A30: Brian Edgeley reported that he was due to meet with George Kemp from Atkins about the problems local people are experiencing with the traffic lights. There have been some near misses and they would like to look at how this can be avoided in future.

7. Recommendations:

The Board is asked to confirm the actions above and the following spending

Scheme	Recommendation
Medieval Bridge to Nursing home footpath.	CATG allocated £5k
New footway at C12 after where CATG funded small piece of footway in 2012	Carry out a trial hole to inspect the complexity of the project - £500 . From there we will see how we tackle the issue.

Report to	Southern Wiltshire
Date of Meeting	31/07/2014
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Southern Wiltshire Area Board.

Application	Grant Amount
Applicant: Winterslow Parish Council Project Title: Recreation Ground Play Trails	£5000.00
Applicant: Redlynch Playing Field Association Project Title: Sports Club storage for field maintenance and sporting equipment.	£1000.00
Applicant: Winterslow Short Mat Bowls Club Project Title: Replacement shortmat bowls carpet Winterslow SMB Club	£826.00
Applicant: Odstock Parish Council Project Title: Nunton Community Orchard	£2000.00
Applicant: Lover Green Association Project Title: Lover Green equipment	£920.00
Applicant: Landford Village Hall Project Title: Landford Village Hall resurface car park	£4701.00
Total grant amount requested at this meeting	£14,447.00

Total amount allocated so far (Capital)	£15024.50
Total amount allocated so far (Revenue)	£1500.00

Total left if all approved (CAPITAL)	£7863.85
Total REVENUE still available	£5088.59

Area Board funding for 2014/15 (CAPITAL)	£37335.35
Area Board funding for 2014/15 (REVENUE)	£6558.59

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Winterslow Parish Council Project Title: Recreation Ground Play Trails	Amount Requested: £5000.00
<p>This application meets grant criteria 2014/15.</p> <p>What the applicant says:</p> <p>Project Summary: The project is to purchase two wooden play trails for the Recreation Ground in Winterslow. One of the trails will be used by the under 8's and the other trail will be used by the over 8's. The trails will be situated in a wooded area in keeping with the outdoor Recreation theme and allow children to challenge themselves and enjoy more creative play.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The children in the village will benefit from the new play trails. The Recreation Ground is limited at present to a few pieces of equipment and a skate-park area which is for older children. A recent village survey highlighted that parents and children wanted more challenging equipment at the Recreation Ground. The Parish Council investigated differing types of equipment and believes that the wood structures will be in keeping with the local area and allow more creative play. There is a village school opposite the ground and many parents and children visit the Recreation Ground after school but feel limited as to the equipment that their children can play on. The wooden trails provide some new and innovative for the area and will be used by all of the children in the village.</p> <p>Input from the Community Area Manager:</p> <p>The total cost of this [project is £16,525 with £11,525 being matched by the Parish Council. This project is something that the community has said that the village needs and it will add to the offer for children and young people.</p>	
Applicant: Redlynch Playing Field Association Project Title: Sports Club storage for field maintenance and sporting equipment.	Amount Requested: £1000.00
<p>This application meets grant criteria 2014/15.</p> <p>What the applicant says:</p>	

Project Summary: The project is to install a secure all metal container to house playing field and play area maintenance equipment. Including some sports equipment. This will require several operations. 1. Removal of old container and disposal (twenty years old and roof has collapsed) 2. Preparation of a suitable and safe ground site to place the container on. 3. Delivery and installation of the container onto prepared site. 4. Modify container with adequate security features for anti-theft including decorating.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: We have a thriving and popular sports and play area in the Village. We have four football teams from Veterans to Youth. All use our facilities and play in regular league events. They also hold regular evening training events. The cricket consists of three teams with a further two youth teams. Both of these teams have female members. Not to forget our Petanque team which plays at a competitive level. They share their court with the small Basketball fraternity. In addition we also have a very popular children's play area well and regularly used by the community. All of these activities depend greatly on the volunteer workers for maintenance. They in turn now require their equipment to be securely and safely stored.

Input from the Community Area Manager:

The total cost of this project is £3725 and matched funding of £2725 will come from the Parish Council and the reserves of the Redlynch Playing Field Association. This project supports the delivery of sports and recreation and enables volunteers to maintain the facilities at the club.

Applicant: Winterslow Short Mat Bowls Club
Project Title: Replacement shortmat bowls carpet
 Winterslow SMB Club

Amount Requested:
 £826.00

This application meets grant criteria 2014/15.

What the applicant says:

Project Summary: funding required to purchase replacement for 25 years old bowls carpet for community sporting facility at the village hall

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Members of the Club and visiting teams having equipment that complies with regulation for use

Input from the Community Area Manager:

As the amount required is below £1000, no matched funding is required. However the group are saving its reserves to buy a second mat for the club. This project improves the facilities so that people can enjoy recreational activities in the village.

Applicant: Odstock Parish Council
Project Title: Nunton Community Orchard

Amount Requested:
 £2000.00

This application meets grant criteria 2014/15.

What the applicant says:

Project Summary: The Odstock Parish Council sees the establishment of a Community Orchard at Nunton as a means of providing an all-ages, multi-functional recreational area. It will provide an opportunity to bring together the communities of Odstock, Nunton and Bodenham and fulfil a number of key objectives- see attached Aims and Objectives.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Nunton Community Orchard Aims & Objectives
The Odstock Parish Council sees the establishment of a Community Orchard at Nunton as a means of providing an, all ages, multi-functional, recreational area. It will provide an opportunity to bring together the local communities of Odstock, Nunton and Bodenham and fulfil the following objectives. It will ; Create a peaceful, pleasant place for recreation and relaxation Encourage community involvement in the development and management of the Community Orchard Provide fruit for the local community to enjoy and for the two local pubs and the Women's Institute to use Promote the health benefits of eating fruit and the sustainability of sourcing locally grown produce Provide an educational role for young people and increase their connectivity with nature Increase biodiversity and habitat for wildlife Create an easily accessible recreational area for the adjoining elderly person's home complex (by means of a new access gate Help preserve traditional English fruit varieties especially Wiltshire species of apples Increase the connectivity of the three village's residents by organising fruit picking, apple pressing and other community involvement days The Odstock Parish Council will also encourage the use of the Community Orchard by non-local Groups, Organisations and Schools from outside of the immediate area and encourage, by example, the creation of more community orchards in Wiltshire and the surrounding Counties by liaising with and helping other new community orchard groups.

Input from the Community Area Manager:

The total project cost for this project is £4076.70 with the parish council and funding via donations providing £2076 of matched funding. This project is an exciting opportunity to develop a community orchard with the prospect of sharing the Nunton example to other villages in the area.

Applicant: Lover Green Association
Project Title: Lover Green equipment

Amount Requested:
£920.00

This application meets grant criteria 2014/15.

What the applicant says:

Project Summary: The project is to purchase two gates to give secure access to the pond area on the Green, which is being restored, plus two benches to provide seating.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: All members of the local community will benefit from this project, which is part of the Association's ongoing plans to restore and maintain the Green for local community use. Purchase of the gates is essential if we are to restore the pond area as a habitat for wildlife, so that it is secure and accessible. The benches will provide seating for visitors, which is lacking at present.

Input from the Community Area Manager:

As the amount requested is below £1000, no matched funding is required. This project will improve Green area and provide seating for visitors.

Applicant: Landford Village Hall	Amount Requested:
Project Title: Landford Village Hall resurface car park	£4701.00

This application meets grant criteria 2014/15.

What the applicant says:

Project Summary: The current car park consists of loose scalplings which suffer particularly when wet. Whilst the adjoining primary school is closed for the summer holidays we would like to have a permanent surface applied. The quote we have received is for £9402 inclusive of VAT. We would like to apply for a grant of 50%.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Both the users of the Village Hall and the adjacent C of E Primary School are users of this Car Park. It will therefore be a benefit to the whole of the local community.

Input from the Community Area Manager:

The total cost of this project is £9402 and matched funding of £4701 will come from the village hall committee's reserves. This project will significantly improve the access to the village hall and the parking area.

Report Author:

Tom Bray, Southern Wiltshire Area Board
01722 434252

Grant Applications for Southern Wiltshire on 31/07/2014

ID	Grant Type	Project Title	Applicant	Amount Required
813	Community Area Grant	Recreation Ground Play Trails	Winterslow Parish Council	£5000.00
847	Community Area Grant	Sports Club storage for field maintenance and sporting equipment.	Redlynch Playing Field Association	£1000.00
848	Community Area Grant	Replacement shortmat bowls carpet Winterslow SMB Club	Winterslow Short Mat Bowls Club	£826.00
863	Community Area Grant	Nunton Community Orchard	Odstock Parish Council	£2000.00
816	Community Area Grant	Lover Green equipment	Lover Green Association	£920.00
876	Community Area Grant	Landford Village Hall Resurface Car Park	Landford Village Hall	£4701.00

ID	Grant Type	Project Title	Applicant	Amount Required
813	Community Area Grant	Recreation Ground Play Trails	Winterslow Parish Council	£5000.00

Submitted: 23/05/2014 13:42:10

ID: 813

Current Status: Application Appraisal

To be considered at this meeting:
31/07/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Parish Council does not have the Precept to cover a large scale project such as this and a substantial input is needed to fund the project. The play area is in need of new equipment for all ages and this project will cater for this.

5. Project title?

Recreation Ground Play Trails

6. Project summary:

The project is to purchase two wooden play trails for the Recreation Ground in Winterslow. One of the trails will be used by the under 8's and the other trail will be used by the over 8's. The trails will be situated in a wooded area in keeping with the outdoor Recreation theme and allow children to challenge themselves and enjoy more creative play.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Winterslow

8. What is the Post Code of where the project is taking place?

SP51RD

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

04/2014

Total Income:

£33064.00

Total Expenditure:

£25457.00

Surplus/Deficit for the year:

£7607.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£19490.00

Why can't you fund this project from your reserves:

Reserves of £11525 used for this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£16525.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
PLAY TRAILS	16525.00	RESERVES	yes	11525.00
Total	£16525			£11525

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Southern Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children in the village will benefit from the new play trails. The Recreation Ground is limited at present to a few pieces of equipment and a skate-park area which is for older children. A recent village survey highlighted that parents and children wanted more challenging equipment at the Recreation Ground. The Parish Council investigated differing types of equipment and believe that the wood structures will be in keeping with the local area and allow more creative play. There is a village school opposite the ground and many parents and children visit the Recreation Ground after school but feel limited as to the equipment that their children can play on. The wooden trails provide some new and innovative for the area and will be used by all of the children in the village.

14. How will you monitor this?

This will be monitored by the Parish Council representatives who are in contact with local children's groups, scouts, cubs, etc.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Parish Council will provision funding for upkeep in the budget.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be

available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

847	Community Area Grant	Sports Club storage for field maintenance and sporting equipment.	Redlynch Playing Field Association	£1000.00
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Submitted: 17/06/2014 18:23:57

ID: 847

Current Status: Application Appraisal

To be considered at this meeting:

31/07/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Precept is well spoken for and a small matching donation is being considered.

5. Project title?

Sports Club storage for field maintenance and sporting equipment.

6. Project summary:

The project is to install a secure all metal container to house playing field and play area maintenance equipment. Including some sports equipment. This will require several operations. 1. Removal of old container and disposal (twenty years old and roof has collapsed) 2. Preparation of a suitable and safe ground site to place the container on. 3. Delivery and installation of the container onto prepared site. 4. Modify container with adequate security features for anti-theft including decorating.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Redlynch and Landford

8. What is the Post Code of where the project is taking place?

SP5 - 2LN

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£6198.00

Total Expenditure:

£4607.00

Surplus/Deficit for the year:

£1591.00

Free reserves currently held:
(money not committed to other projects/operating costs)
 £8620.00

Why can't you fund this project from your reserves:

Note: The surplus/deficiency does not account for depreciation of property and machinery. If included we would be showing a deficit. Reserves are committed to mower repairs and tennis and petanque court maintenance.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3725.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Purchase container	1595.00	Parish Council		1000.00
Site preparation	2130.00	Sports Field	yes	1725.00
Container Installation - in kind	00.00			
Container modification - in kind	00.00			
Total	£3725			£2725

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have a thriving and popular sports and play area in the Village. We have four football teams from Veterans to Youth. All use our facilities and play in regular league events. They also hold regular evening training events. The cricket consists of three teams with a further two youth teams. Both of these teams have female members. Not to forget our Petanque team which plays at a competitive level. They share their court with the small Basketball fraternity. In addition we also have a very popular children's play area well and regularly used by the community. All of these activities depend greatly on the volunteer workers for maintenance. They in turn now

require their equipment to be securely and safely stored.

14. How will you monitor this?

Once installed and secured the regular groundsmen will have this responsibility. They and other sports team members are frequently in this area. The installation will be also monitored by two particular members who will provide free labour.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once installed and secure there will not be an urgent requirement for further funding. Site maintenance will be in house.

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

848	Community Area Grant	Replacement shortmat bowls carpet Winterslow SMB Club	Winterslow Short Mat Bowls Club	£826.00
<p>Submitted: 17/06/2014 19:14:18</p> <p>ID: 848</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: 31/07/2014 Southern Wiltshire</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Replacement shortmat bowls carpet Winterslow SMB Club</p> <p>6. Project summary: funding required to purchase replacement for 25 years old bowls carpet for community sporting facility at the village hall</p> <p>7. Which Area Board are you applying to? Southern Wiltshire</p> <p>Electoral Division Winterslow</p> <p>8. What is the Post Code of where the project is taking place? SP5 1PQ</p> <p>9. Please tell us which theme(s) your project supports: Sport, play and recreation</p> <p>If Other (please specify)</p>				

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

01/2014

Total Income:

£1577.53

Total Expenditure:

£1299.84

Surplus/Deficit for the year:

£277.69

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1096.91

Why can't you fund this project from your reserves:

reserves required to purchase a third mat to accommodate a welcome increase in membership

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£826.00		
Total required from Area Board		£826.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
45 ft. x 6 ft bowls mat	826.00			
Total	£826			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Southern Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Members of the Club and visiting teams having equipment that complies with regulation for use

14. How will you monitor this?

mat will be in weekly use at village hall

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

not applicable

16. Is there anything else you think we should know about the project?

not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

863	Community Area Grant	Nunton Community Orchard	Odstock Parish Council	£2000.00
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Submitted: 03/07/2014 09:37:33

ID: 863

Current Status: Application Appraisal

To be considered at this meeting:

31/07/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Odstock Parish Council is proposing the Community Orchard as a priority scheme but have just implemented a children's playground and are proposing to upgrade footpaths within the community. This expenditure, together with other on-going commitments means that we have limited funds available and are unable to fund the entire project. Please see the financial summary below explaining the P.C.'s reserves.

5. Project title?

Nunton Community Orchard

6. Project summary:

The Odstock Parish Council sees the establishment of a Community Orchard at Nunton as a means of providing an all-ages, multi-functional recreational area. It will provide an opportunity to bring together the communities of Odstock, Nunton and Bodenham and fulfil a number of key objectives- see attached Aims and Objectives.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Downton and Ebbles Valley

8. What is the Post Code of where the project is taking place?

SP5 4HZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£27041.92

Total Expenditure:

£13172.00

Surplus/Deficit for the year:

£13869.92

Free reserves currently held:

(money not committed to other projects/operating costs)

£2869.92

Why can't you fund this project from your reserves:

* The income includes a balance brought forward of 10629.67 (Income for the year was 16412.25) This reserve includes grant receipts held for the new playground at Odstock. The surplus of 13869.92 includes a 5000.00 grant receipt and 5000.00 allocated funds both for the playground. Another 1000.00 is an annual allocated reserve fund for on-going infrastructure maintenance costs hence the free reserve figure of 2869.92.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4076.70		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Trees, bulbs, plants	868.16	Donations		750.00
Gates	347.20	P.C. contribution	yes	1322.94
Fencing	453.50			
Hedging	287.50			

Benches	927.50			
hosepipe, fittings	111.70			
Entrance board, sign	300.00			
Digger hire & labour	300.00			
Stakes, guards, compost, weed control	283.25			
5% contingency, additional costs	194.13			
Total	£4072.94			£2072.94

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Southern Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Nunton Community Orchard Aims & Objectives The Odstock Parish Council sees the establishment of a Community Orchard at Nunton as a means of providing an, all ages, multi-functional, recreational area. It will provide an opportunity to bring together the local communities of Odstock, Nunton and Bodenham and fulfil the following objectives. It will ; Create a peaceful, pleasant place for recreation and relaxation Encourage community involvement in the development and management of the Community Orchard Provide fruit for the local community to enjoy and for the two local pubs and the Women's Institute to use Promote the health benefits of eating fruit and the sustainability of sourcing locally grown produce Provide an educational role for young people and increase their connectivity with nature Increase biodiversity and habitat for wildlife Create an easily accessible recreational area for the adjoining elderly person's home complex (by means of a new access gate Help preserve traditional English fruit varieties especially Wiltshire species of apples Increase the connectivity of the three village's residents by organising fruit picking, apple pressing and other community involvement days The Odstock Parish Council will also encourage the use of the Community Orchard by non-local Groups, Organisations and Schools from outside of the immediate area and encourage, by example, the creation of more community orchards in Wiltshire and the surrounding Counties by liaising with and helping other new community orchard groups

14. How will you monitor this?

The Parish Council will oversee the establishment and maintenance of the Community Orchard. It will involve as many of the local population as possible with

the aim of setting up a proactive volunteer group to organise and oversee community involvement days and maintenance days under the guidance of the Parish Council.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance will be funded by the Parish Council and on a voluntary basis as part of the community involvement initiative.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

816	Community Area Grant	Lover Green equipment	Lover Green Association	£920.00
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Submitted: 28/05/2014 16:33:14

ID: 816

Current Status: Application Appraisal

To be considered at this meeting:

31/07/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Lover Green equipment

6. Project summary:

The project is to purchase two gates to give secure access to the pond area on the Green, which is being restored, plus two benches to provide seating.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Redlynch and Landford

8. What is the Post Code of where the project is taking place?

SP5 2PW

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£9079.36

Total Expenditure:

£5310.43

Surplus/Deficit for the year:

£3768.93

Free reserves currently held:**(money not committed to other projects/operating costs)**

£2086.43

Why can't you fund this project from your reserves:

Lover Green Association is a new organisation established in 2012 to maintain the local village green. Day-to-day maintenance costs are met through fundraising in the local community, but we currently have insufficient funds for major projects and for the investment needed to restore the green after many years of neglect following the closure of Redlynch School, of which it was previously the playing field.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£920.00		
Total required from Area Board		£920.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Gates	640.00	Reserves		0.00
Benches	280.00			
Total	£920			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All members of the local community will benefit from this project, which is part of the Association's ongoing plans to restore and maintain the Green for local community use. Purchase of the gates is essential if we are to restore the pond area as a habitat for wildlife, so that it is secure and accessible. The benches will provide seating for

visitors, which is lacking at present.

14. How will you monitor this?

The Green is managed by a management committee drawn from the local community. They meet regularly to review progress and receive comments from the local community, and have run surveys in the village to establish what the community would like to see by way of development.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off project and does not require future funding (apart from ongoing maintenance costs which are met through local fundraising).

16. Is there anything else you think we should know about the project?

The ongoing development of the Green is taking place as funding permits and in line with the priorities established in the business plan,

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

876	Community Area Grant	Landford Village Hall resurface car park	Landford Village Hall	£4701.00
<p>Submitted: 17/07/2014 12:19:31</p> <p>ID: 876</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: 31/07/2014 Southern Wiltshire</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £501 - £5000</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Landford Village Hall resurface car park</p> <p>6. Project summary: The current car park consists of loose scalplings which suffer particularly when wet. Whilst the adjoining primary school is closed for the summer holidays we would like to have a permanent surface applied. The quote we have received is for £9402 inclusive of VAT. We would like to apply for a grant of 50%.</p> <p>7. Which Area Board are you applying to? Southern Wiltshire</p> <p>Electoral Division Redlynch and Landford</p> <p>8. What is the Post Code of where the project is taking place? SP5 2AF</p> <p>9. Please tell us which theme(s) your project supports: Children & Young People Arts, crafts and culture Festivals, pageants, fetes and fayres Health, lifestyle and wellbeing Safer communities Sport, play and recreation</p>				

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£13788.74

Total Expenditure:

£11278.49

Surplus/Deficit for the year:

£2510.25

Free reserves currently held:

(money not committed to other projects/operating costs)

£13613.43

Why can't you fund this project from your reserves:

The full cost would deplete are reserves below a prudent safety margin.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£9402.00		
Total required from Area Board		£4701.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
WHOLE PROJECT	9402.00	OUR RESEVES	yes	4701.00
Total	£9402			£4701

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project

benefit your local community?

Both the users of the Village Hall and the adjacent C of E Primary School are users of this Car Park. It will therefore be a benefit to the whole of the local community.

14. How will you monitor this?

Be present when the work is carried out.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

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And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.